



खानेपानी सरसफाइ तथा स्वच्छता प्रबर्द्धनका लागि प्रादेशिक श्रोत व्यक्ति सम्बन्धमा सूचना

यस मधेश प्रदेशले खानेपानी सरसफाइ तथा स्वच्छता प्रबर्द्धनका लागि क्षमता अभिवृद्धि गरी N-WASH application आधारित पालिकाहरूको WASH योजना बनाउनका लागि सहजीकरण गर्ने उद्देश्य लिएको छ । यसै सन्दर्भमा, लक्षित पालिकाहरूमा गएर सहजीकरण गर्न इच्छुक व्यक्तिहरू बाट प्रशिक्षक प्रशिक्षण तालीमको लागि आवेदन माग गरिएको छ । माथि उल्लेखित कार्य विवरण (TOR) यस सूचना संग संलग्न गरिएको छ । योग्यता पुगेका इच्छुक व्यक्तिहरूले संलग्न कार्य विवरणको अध्ययन गरी आफ्नो उपयुक्तताको विवरण सहितको आवेदनपत्र र आफ्नो व्यक्तिगत विवरण (CV) निम्न इमेलमा मिति २०८१/१०/३० गते सम्म पठाउनुहोला । प्रथम चरणमा छनोट हुन सफल व्यक्तिहरूलाई सम्पर्क गरिने छ ।

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Terms of Reference (ToR) Provincial Resource Person (PRP)

Location: Madhesh Province, Nepal

Duration: Task-based, with an expected commitment of five years

No of PRP: 10 PRP will be trained and mobilized

Reports to: Provincial Line Ministry responsible for Water, Sanitation, and Hygiene

Background: Nepal's transition to a federal system under the 2015 Constitution has brought forward a shift in the responsibility for government responsibility in three tiers. With the establishment of seven provinces and 753 local levels, the need for clear roles and updated policies in key public services like water, sanitation, and hygiene (WASH) has become more critical. Access to clean water and sanitation is a fundamental human right as per the Constitution of Nepal.

WaterAid and SNV, in partnership and funded by FCDO, are implementing the WASH Systems for Health Programme (WS4H) in Nepal, supporting government-led efforts to strengthen WASH systems. The focus is on ensuring sustainable, inclusive, and climate-resilient services. This project is aimed at improving WASH system strengthening in the Koshi and Madhesh Provinces, fostering stronger governance, data-driven planning, and equitable service for all.

Purpose of the Assignment:

The Department of Water Supply and Sewerage Management (DWSSM) in Nepal has initiated a local-led process to develop WASH plans using the N-MIS platform, enabling all three tiers of government to collaborate for improved WASH services. This approach supports provincial and local governments in developing and rolling out WASH plans through a locally led process.

The Provincial Resource Person (PRP) will be responsible for providing essential technical expertise and capacity building to local governments across the Madhesh Provinces. The PRP will also support the development and implementation of data-driven WASH plans utilizing the National WASH Management Information System (NWASH-MIS), ensuring that WASH services are efficient, inclusive, and aligned with both constitutional mandates and global standards.

Under the leadership of the National Water Supply and Sanitation Training Centre (NWSSTC) and in coordination with the provincial line ministry, capacity building for the PRP will be carried out through the project.

Scope of Work: The PRP will carry out the following tasks:

Capacity Building of Local Government Staff and Enumerators

- Mentoring and coaching to the Municipal/ Rural focal point on NWASH-MIS WASH plan development and implementation process.
- Provide training to municipal WASH focal points to managing the NWASH-MIS dashboard and using data for informed decision-making.
- Provide training to enumerators on use of NWASH-MIS app and data collection and ensuring data quality.
- Conduct practical, hands-on sessions to enhance the capacity of local government staff in WASH plan development and implementation.

Data Collection, Validation, and MIS Management

- Train enumerators in data collection techniques and oversee the accuracy of data gathered.
- Provide support to review the data in NWASH-MIS, including data editing and additional data analysis as per required for the planning process.
- Support municipalities in the data validation process and the effective use of NWASH-MIS data for WASH planning.

Technical Assistance for Provincial Ministry Support

- Collaborate closely with concerned Ministry in Madhesh Province, aiding in the integration of WASH data into provincial planning and budgeting processes.
- Review local and provincial NWASH-MIS dashboards and provide suggestions to the provincial government for effective planning and necessary corrections in the annual plan.

WASH Plan Development and Support moving toward actionable WASH plan for safely Managed Sanitation

- Provide support in identifying and listing prioritization criteria for the WASH plan using NWASH-MIS data.
- Lead the development of prioritized WASH plans that address sanitation and hygiene gaps.
- Assist municipalities in transitioning from Open Defecation Free (ODF) to Total Sanitation, with a focus on moving towards safely managed sanitation using informed technological choices.
- Facilitate municipalities to develop actionable WASH plans that align with the annual municipal plan.

Coordination and Reporting

- Support coordination between the project team and working stakeholders in the presence of the project goal.
- Prepare and submit regular progress reports detailing activities, challenges, and key milestones.
- Enable coordination between province, local government, service providers, and community leaders to ensure inclusive and sustainable WASH plans.

Key Deliverables

- **Personal Development Plan:** A collaborative plan with the province and SNV team outlining the support provided to local governments in formulating and rolling out WASH plans.
- **Activity Reports:** Detailed reports summarizing activities carried out at both the provincial and local government levels, including methodologies and milestones and disaggregated data of beneficiary.
- **Finalized WASH Plans:** Complete and submit NWASH-MIS-based WASH plans to local governments as per the personal plan.
- **MIS-based WASH Plan Rollout:** Successful implementation and rollout of the WASH plan across municipalities.
- **Coordination and Liaison Reports:** Detailed coordination with provincial, and local governments, and project teams, ensuring resource leveraging and collaborative planning processes.
- **Case and Success story:** Outline the key success and lesson learned and keep up to date in the team providing required information.

Time Frame and Schedule

This is a task-based assignment expected to begin in February 2025. PRPs are expected with their commitment to be in respective province for next five **years**.

Reporting Line

The PRP will report directly to the Provincial Line Ministry responsible for WASH in the Madhesh Provinces, with oversight from the SNV team.

Qualifications and Experience

The candidate for PRP will possess the following:

Education: Bachelor's degree in any discipline preferably in Public Health, Engineering, Information Technology or related field on WASH.

Experience:

- Minimum of **3 years** of experience in the WASH sector in Nepal.
- Proven track record of work in WASH, including transitioning from ODF to Total Sanitation in rural context.
- Familiarity with N-WASH-MIS, WASH plan preparation and experience with local government WASH planning is preferred.

Technical Skills:

- Proficient in data collection, and management, additional advantage having experience on N-WASH-MIS dashboards.
- Strong understanding of WASH governance, faecal sludge management, and rural and urban WASH systems.
- Ability to facilitate capacity-building initiatives at different levels preferably with local government.
- Proficient in Microsoft Excel and other online platforms for data integration, analysis, and visualization

Commitment:

- Willingness to reside in respective province i.e **Madhesh** Province and commit to supporting WASH activities for **5years**.
- Ability to travel extensively within the mountainous, hill, and Terai regions of the respective province.

Other Skills:

- Strong written and verbal communication skills in **Nepali** and **English**. Having local language is an advantage.
- Excellent interpersonal skills for engaging with diverse stakeholders.
- Having two-wheeler with valid licence is preferable

Application Process and Requirements

Interested candidates should submit the following:

Supporting Documents: CV (two reference), citizenship certificate, and VAT/PAN registration.

Motivation letter for working as PRP and commitment.

Financial proposal: Expected remuneration & TA/DA on daily basis.

Submission to: Line ministry for WASH in respective province

Application Deadline:

Mail for Madhesh:

Please note that remuneration and travel costs on a task- based basis provided by SNV, Nepal